

IDAHO MODULAR BUILDING ADVISORY BOARD MEETING

Monday – July 21, 2008 – 1:00 p.m.

Division of Building Safety
Board Conference Room
1090 East Watertower Street, Meridian, ID

NOTE: The following report is not intended to be verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Chairman Ken Roche at 1:00 p.m. on Monday, July 21, 2008.

Board Members Present:

Ken Roche, Chairman
Rick Murdock, Vice Chairman
Markus Alley, Secretary
Chuck Bleth
Wayne Hanners

DBS Staff Members:

Kelly Pearce, Administrator
Kay Christensen, Division Chief, Contracts & Administrative Law Division, Attorney General's Office
Patrick Grace, Deputy Attorney General
Janice Foster, Deputy Administrator, Administration
Steve Keys, Deputy Administrator, Operations
Bill Hatch, Public Information Officer
Kirk Weiskircher, Financial Specialist, Principal
Jack Rayne, Building Bureau Chief
Lisa Stover, Plans Examiner
Renee Bryant, Administrative Assistant 2
Melinda Doan, Technical Records Specialist 2
Brandee Pasborg, Office Specialist 2

Kay Christensen introduced Patrick J. Grace as the Division's new full-time, in-house Deputy Attorney General. Roger Gabel, part-time with the Division for the past 18 months, will dedicate his time to the Board of Nursing, as well as other responsibilities.

◆ Open Forum

Jack Rayne requested correspondence from state of Oregon representatives, pertaining to the Tri-State Reciprocity Agreement, be addressed under item five (5) of the Agenda.

◆ Approval of the July 21, 2008 Agenda

MOTION: Chuck Bleth made a motion to approve the July 21, 2008 Agenda as presented. Rick Murdock seconded. All in favor, motion carried.

◆ Approval of the April 28, 2008 Meeting Minutes

MOTION: Wayne Hanners made a motion to approve the April 28, 2008 Meeting Minutes. Chuck Bleth seconded. All in favor, motion carried.

◆ Financial Report

Kirk Weiskircher presented the Financial Report via a PowerPoint presentation.

MOTION: Rick Murdock made a motion to accept the Financial Report. Markus Alley seconded. All in favor, motion carried.

♦ **Administrative Rule Making**

Civil Penalties – Staff identified possible violations that would result in civil penalties. Under statute, the Division is unable to impose more than a \$1,000.00 for each violation.

MOTION: Rick Murdock made a motion to accept the draft language. Wayne Hanners seconded. All in favor, motion carried.

Quality Assurance – The Division would like to propose having a Quality Assurance program for the modular manufacturing plants throughout Idaho.

MOTION: Chuck Bleth made a motion to form a subcommittee for the change in inspection process guided by Steve Keys. Rick Murdock seconded. All in favor, motion carried.

Out of State/Third Party Inspections/Multi-Hat Inspectors – It was suggested the Board endorse legislation establishing the minimum requirements for Electrical, Plumbing and HVAC inspections within the modular building plants.

MOTION: Markus Alley made a motion for the Board to support the proposed legislation. Rick Murdock seconded. All in favor, motion carried.

♦ **Tri-State Reciprocity Agreement**

It was brought to the Board's attention that homes constructed under the residential code and sited in Oregon will require Oregon licensed plumbers and electricians.

ACTION: The Division to contact the state of Washington, discussing their feelings toward Oregon's requirements; providing a written report on Washington's response at the December 8, 2008 meeting.

♦ **Local Building Permit Issues**

As a courtesy, local jurisdictions review school modular plans at no extra charge.

♦ **Bureau Chief's Report**

For FY08, 1,305 permits were issued with 406 plan reviews, 1,670 insignia tags issued and 2,624 modular building inspections completed for all manufacturers nationwide.

A letter was sent to all State plumbing and electrical inspectors, Idaho county and city Building officials and modular building dealers regarding contract inspector qualifications.

♦ **Administrator's Report**

PSA – The Division would like to hear suggestions or comments designed for public service announcement intended for the Modular Building Industry.

Economy – After traveling through 11 local jurisdictions throughout the Eastern part of the State and meeting with city and county officials, it is anticipated that the construction industry will take a couple of years before there is any significant financial turn around. Three highlighted areas are; Bonneville County (Ariva), Montpelier (modular plant), and several proposed new companies in Bannock County.

CAS – The Division is in the testing phase. It is projected the first part of 2009 the industry to utilize CAS. The Division will sponsor training sessions throughout the State.

DBS Vehicles – Ten new fuel efficient vehicles have been ordered. The agency estimates saving 13,000-14,000 gallons of fuel with the hybrid vehicles procured last year.

♦ **Election of Officers**

Chairman

MOTION: Markus Alley made a motion to nominate Ken Roche as Chairman. Wayne Hanners seconded. All in favor, motion carried.

Vice Chairman

MOTION: Wayne Hanners made a motion to nominate Rick Murdock as Vice Chairman. Markus Alley seconded. All in favor, motion carried.

Secretary

MOTION: Rick Murdock made a motion to nominate Markus Alley as Secretary. Chuck Bleth seconded. All in favor, motion carried.

Meeting adjourned at 3:30 p.m.

KEN ROCHE, CHAIRMAN
MODULAR BUILDING ADVISORY BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE